



WEST BENGAL STATE ELECTRICITY DIST. CO. LTD

(A Govt. of West Bengal Enterprise)

CORPORATE OFFICE

CIN: U40109WB2007SGC1113473

Vidyut Bhavan, Bidhannagar, Block - DJ, Sector - II Kolkata-700091

OFFICE ORDER NO. 59

DATED 18.02.2026

Whereas in terms of Para 4(b) of Promotion Policy 2010 of WBSEDCL, an employee may be awarded the benefit of promotion to the first, second and third higher ranks respectively only after having rendered satisfactory and continuous service to the Company for eight, further eight (now seven) and further nine years respectively in the pre-promotional posts. Provided however, who are appointed in Class-I posts, in their case such time bound promotion will be limited to 3rd Level Class-I posts, i.e. upto SE/Sr. Manager level. Third promotion for them would be limited to number of vacancies at the 4th level i.e. at Addl. CE/A.G.M. and 5th level i.e. CE/GM level.

AND

Whereas in terms of Para A(iii) of Memo No. 974-PAR(Vig.) dated 25.07.2000 of Home (P&AR) Department, Government of West Bengal, issued by the Chief Secretary to the Government of West Bengal as well as prevailing norms of the Company, vigilance clearance is necessary for awarding promotion to any regular employee.

AND

Whereas in terms of Regulation 55(3) of the WBSEB Employees' Service Regulations (since adopted by WBSEDCL) submission of Declaration of Assets as stood on 1st day of January of each calendar year by 30th April of that calendar year by all employees, except class-IV employees, is mandatory and non-submission of such Declaration of Assets within stipulated timeline is liable for disciplinary action.

AND

Whereas in terms of Office Memorandum No. 11012/11/2007-Estt.A dated 27.09.2011 of DoPT, Government of India and Office Memorandum No. 021-AIS-6(7) dated 16.03.2022 of Central Vigilance Commission, vigilance clearance shall be denied for the employees who failed to submit Annual Immovable Property Return (in our case Declaration of Assets).

AND

Whereas as per Office Order No. 28 dated 20.12.2023, submission of Declaration of Assets by online mode for all Class-I & Class-II employees for the calendar year 2023, as it stood on 1st day of January 2024 and in terms of Office Order No. 46 dt. 30.10.2025, submission of Declaration of Assets by online mode for all Class-III employees for the Calendar Year 2025 as stood on 1st day of 2026 onwards have been made compulsory.

AND

Whereas a considerable number of Class - I & II employees failed to submit their Declaration of Asset as stood on 01.01.2024 by 30.04.2024 and 01.01.2025 by 30.04.2025, thereby causing delay in settlement of their promotions and other service benefits in time.

AND

Whereas out of those, a considerable number of prayers have been received from such

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defaulting employees for allowing submission of Declaration of Assets as stood on 01.01.2024 and/ or 01.01.2025.

AND

Whereas there is no general Rules or Regulations to allow any employee to submit his Declaration of Asset as stood on 1st day of any calendar year beyond 30th April of the corresponding Calendar Year.

Now, in consideration of above, all defaulting Class-I & II employees are allowed to submit their pending Declaration of Assets as stood on 01.01.2024 and/or 01.01.2025, by one-time reopening of the portal as a last and final call, alongwith submission of backlog Declaration of Assets upto 01.01.2023, if any, i.e. before introduction of online submission of Declaration of Assets, within 30.04.2026, to facilitate consideration of their due promotions retrospectively w.e.f. the date it was actually due to them, subject to fulfillment of other conditions.

However, Declaration of Assets as stood on 01.01.2026 has to be submitted within the stipulated date of 30.04.2026 by all Class-I, II & III employees without any fail. Similarly, those employees, who defaulted to submit the Declaration of Assets, if any, for the backlog period prior to introduction of such online submission of Declaration of Assets, i.e. for Class – I & II employees prior to 01.01.2024 and for Class – III employees prior to 01.01.2026, shall also be allowed to submit the due Declaration of Assets on offline mode within afore mentioned timeline as a last & final call in such a way so as to it reaches to the Director (HR) / respective Controlling Officers, as the case may be, by 30.04.2026. Therefore it is enjoined upon that all Controlling Officers, being the custodian of the Declaration of Assets for Class – III employees under their control, strictly adhere to and comply with such stipulation without any deviation and not to accept the backlog Declaration of Assets, i.r.o. Class – III employees, upto 01.01.2025 after 30.04.2026.

If anyone fails to submit his/her pending as well as current Declaration of Assets he/she shall be barred from promotion in terms of Order of the Chief Secretary, Government of West Bengal as noted in para 2 of pre - page. Failure to submit the Declaration of Assets by 30th April of any year(s) shall entail denial of vigilance clearance and the person concerned shall not be considered for empanelment and thereby lead to deferment of promotion to next higher level posts in WBSEDCL for such number of year(s) permanently. Further, Regulation – 55(3) of WBSEBESR, read with O. O. No. 3146 dt. 11.11.1980, Circular dt. 25.03.1981, Circular No. – 95 dt. 23.09.85, O. O. No. 5239 dt. 05.04.1995 (since adopted by WBSEDCL), is accordingly supplemented to that extent only, keeping all other contents of the same unaltered.

However, condonation of failure to submit his/her pending Declaration of Assets may be considered by the concerned Board Sub Committee on case to case basis on exceptional situations, like incase the employee concerned is confined on account of hospitalization/incapacitated & disabled in course of and out of any on duty accident throughout the period of submission of such Declaration of Asset by the employee concerned.

Further, any employee who retired from service in the meantime on or before 31.01.2026 may submit their pending Declaration of Assets on offline mode within 30.04.2026 to the Director (HR)/ respective Controlling Officers, as the case may be, for getting vigilance clearance towards settlement of their Terminal dues once only but no further relaxation shall be granted to such defaulting employees, except the special situations mentioned in the preceeding paragraph.

This has reference to the resolution adopted in the 137th meeting of the Board of Directors held on 12.02.2026.

This is for strict compliance of all concerned.


(Avijit Kumar Maitra)
Director (HR)

Distribution:

1. The Advisor (S&V), WBSEDCL
2. The Legal Advisor, WBSEDCL
3. The Chief Engineer: Dist. North/ Dist. South/ P&E/ Dist. Project/ Project – II/ Project – III/ Commercial/ RE/ PIP/ Regulation/ Communication/ Safety/ EMD/ CRM/ P&C/ R&EM/ DTD, WBSEDCL
4. The Chief Engineer (IT), WBSEDCL – He is requested to make necessary arrangements towards one time reopening the ESS Portal for all Class – I & II employees and to keep it active upto 24.00 hrs of 30.04.2026 only, to facilitate submission of the due DoAs as on 01.01.2024 and 01.01.2025.
5. The Chief Engineer, Hydrel HQ/ PPSP/ PSPD/ TPSP/ PIDD/ SPGD, WBSEDCL
6. The Project Manager, RHP/ TCFHP/ JHP, WBSEDCL
7. The Project Site-in-Charge, PPSP Site / TPSP Site, WBSEDCL
8. The General Manager (HR&A): Corp. / HRDD / Planning, WBSEDCL.
9. The General Manager (F&A): Corp. Planning / IA / Corp. Operation, WBSEDCL.
10. The Company Secretary, WBSEDCL.
11. The Addl. Chief Engineer, DSM, WBSEDCL
12. The Officer on Special Duty, WBSEDCL.
13. The Chief Vigilance Officer, WBSEDCL
14. The Chief Security Officer, WBSEDCL
15. The Zonal Manager: Kolkata/Burdwan/Midnapur/ Berhampur/ Malda/Siliguri Zone, WBSEDCL.
16. The AGM (HR&A): SSC/ CLM/ ES&ER-II/ ES&ER-I/ Office of the ED (Dist)/ Dist – North/ Corporate HR Dept./ Corporate Legal Cell/ Corporate Vigilance Cell/ R&MP/ Land Acquisition Cell/ Common Service Branch/ Board Cell, WBSEDCL.
17. The Project Manager Siliguri/ Raiganj/ Berhampore/ Barasat/ Burdwan/ Jalpaiguri/ Coochbehar/ Coochbehar Special RE Project/ Balurghat/ Malda/ Murshidabad/ Nadia/ West Midnapore/ East Midnapore/ Bankura/ Baruipur/ Diamond Harbour/ Howrah/ Hooghly/ Suri/ Purulia RE Project, WBSEDCL
18. The AGM (F&A): Corp.-Finance/ B&A/ MIS/ RE/ Terminal Claims/ Hydrel/ Insurance/ Project – II/ Regulations / Risk Management/ Indirect Tax/ DHQ, WBSEDCL
19. The AGM (Corporate Communication), WBSEDCL
20. The Advisor, Liaison Office, New Delhi, WBSEDCL.